

WASHINGTON SEMINAR GRANT APPLICATION

(June 2013 Revision)

Generous donors, including Washington Seminar alumni, have provided funds to assist students with demonstrated financial need during their semester on the Washington Seminar.

Criteria

All students admitted to the Washington Seminar for a semester-length program are eligible to be considered for a grant. Funds are awarded based strictly on financial need. Students who secure a paid internship are typically not awarded a grant unless they have exceptional financial circumstances. If a paid internship is secured after a grant is awarded, the grant is usually rescinded. Note that students participating for spring or summer term only are not eligible for a grant.

Application Procedure

The grant application should be submitted by the deadline indicated in the Washington Seminar program calendar. Complete the form using Adobe Reader (**not Mac Preview**). Send it to washingtonseminar@byu.edu as an email attachment. Your application will not be considered unless all the following required forms are on file.

1. **Required.** Free Application for Federal Student Aid (FAFSA). Complete the FAFSA online form found [here](#) as early as possible. If you have completed this form in applying for a Stafford Student Loan or Pell Grant during the same academic year you participate on the Washington Seminar, you do not need to resubmit it. **All students (except for international students) seeking a Washington Seminar grant must complete and submit this form, even if they may not otherwise qualify for federal financial support.** The Washington Seminar does not use the same standards for awarding funds as does the federal government. However, the data supplied in the FAFSA is important to establish the level of your need.
2. **Required.** Washington Seminar Grant Application Form A. By the posted deadline, submit this Adobe file as an email attachment to washingtonseminar@byu.edu. Be certain it is a clear, complete, and accurate description of your financial resources and expenses during the semester you will be on the Washington Seminar. *If the application is not filled out completely, your request will be denied.* Average costs for housing, food, and transportation can be found on the Washington Seminar web site. Include a written explanation of your need that will help the grant committee better understand your financial circumstances. If your need exceeds \$1,000, explain how you will fund the balance. If your financial situation changes after submitting the application, notify the Washington Seminar office as soon as possible so you can amend your application.
3. **Required if receiving parental support.** Washington Seminar Grant Application Form B. If you will receive **ANY** financial support from your parents during the semester you will participate on the Washington Seminar or if they have provided you with any support during the past year, **THEY** must complete Form B (Parent Information) and submit it to the Washington Seminar office by the deadline.

Award Process

Because this is a needs-based grant, not all applicants receive an award. All applicants are notified whether or not they will receive a grant. Funds are credited to the student's account with Brigham Young University at the beginning of the semester he/she is on the Washington Seminar. **Be aware that awards are rarely made in excess of tuition costs and that most awards are equivalent to half tuition.** Qualifying students may receive a Washington Seminar grant in addition to other financial aid such as a scholarship or Pell Grant.

Grant recipients who secure an internship that provides any financial remuneration (i.e. salary, stipend, commuting, or travel allowance) may have their grant lowered by the total amount of the remuneration. It is expected that students will notify the Washington Seminar office prior to the start of the internship of any compensation they anticipate will be given to them by the internship provider. Grant recipients with particular financial hardships may petition the Grant Committee for an exception to this policy in their case.

Contact the Washington Seminar office (washingtonseminar@byu.edu or 801-422-6029) if you have questions.

To submit the application: Complete Form A using Adobe Reader (**not Mac Preview**), save, and send by email to washingtonseminar@byu.edu. Parents may submit Form B (if required) by email or fax to 801-422-1421.

Help the grant committee understand your financial circumstances by explaining why you need a grant. Also, if your expenses during the Washington Seminar are greater than your resources by \$1,000 or more, explain how you plan to fund the balance.

By checking the box below, I certify that the information in this form is a clear, accurate and complete description of my financial situation and that I will not have at my disposal any resources other than those indicated above. I understand that the withholding of information or giving of a false statement about my finances will be grounds for automatic revocation of any grant funds I may have received and is a violation of the BYU Honor Code. Furthermore, I agree to report to the Washington Seminar office any money I may receive as compensation from my internship.

AGREE

DATE _____